



गुरु घासीदास विश्वविद्यालय  
GURU GHASIDAS VISHWAVIDYALAYA

(A Central University established by the Central Universities Act, 2009, No.25 of 2009)

KONI, BILASPUR-495 009 (C.G.) INDIA, कोनी बिलासपुर 495 009 (छठगढ) भारत

Tel. - +91-7752- 260342, 260021 Fax - +91-7752- 260154, 260148, website - [www.ggu.ac.in](http://www.ggu.ac.in)

Ref. No. 211 /Academic/2021

Bilaspur, Date-.....

Office Memorandum

06 OCT 2021

To regulate the process of admission through VET/VRET 2021-22, following guidelines are being issued hereby -

1. Results of VET/VRET shall be declared on 06.10.2021 as notified earlier.
2. Candidates shall be allowed to upload their documents in support of educational qualification, category etc. in the following manner-

Candidates can upload their documents online from 07.10.2021 to 10.10.2021 with following terms and conditions-

- a. Candidates will not be able to change basic registration details like DoB, caste/category, programme/course applied for etc.
- b. Candidates shall be allowed to upload the documents related to Academic/category Details (In case any candidate is not updating his/her data then previous data will remain same and documents uploaded will remain unchanged. It will change only in case the candidate will replace it with new one.)
- c. Not allowed to change photo, signature.
- d. Candidates have to upload following documents now-

**In case of BA/B. Sc./BSW/B. Com/ BA LLB/BCom LLB/B. Pharm./Diploma in Pharmacy etc-**

1. 10<sup>th</sup> (HSC) Mark sheet (Mandatory)
2. 12<sup>th</sup> (HSSC) Mark sheet (Mandatory)
3. Transfer Certificate/ College Leaving Certificate (**Optional**)
4. Caste/Category/PWD Certificate, if any (Mandatory if applied under any category)
5. Income certificate for OBC, if any

**In case of B. Ed./B. Ed. (Spl)/B. Lib./B. P. Ed./PGDCL-**

1. 10<sup>th</sup> (HSC) Mark sheet (Mandatory)
2. 12<sup>th</sup> (HSSC) Mark sheet (Mandatory)
3. UG Mark sheet (Mandatory)
4. Transfer Certificate/ College Leaving Certificate (**Optional**)
5. Caste/Category/PWD Certificate, if any (Mandatory if applied under any category)
6. Income certificate for OBC, if any

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7. Candidates applied for **BPED** have to upload the certificate of sports participation at School (SGFI)/Inter College/Inter University/Inter zonal/District/State/National/International competition in sports & games as recognized by AIU/IOA/SGFI/Gol.

**In case of PG –**

1. 10<sup>th</sup> (HSC) Mark sheet (Mandatory)
2. 12<sup>th</sup> (HSSC) Mark sheet (Mandatory)
3. UG Mark sheet (Mandatory)
4. Transfer Certificate/ College Leaving Certificate (**Optional**)
5. Caste/Category/PWD Certificate, if any (Mandatory if applied under any category)
6. Income certificate for OBC, if any

**In case of Ph. D.**

1. 10<sup>th</sup> (HSC) Mark sheet (Mandatory)
2. 12<sup>th</sup> (HSSC) Mark sheet (Mandatory)
3. UG Mark sheet (Mandatory)
4. PG Mark sheet (Mandatory)
5. Transfer Certificate/ College Leaving Certificate (**Optional**)
6. Caste/Category/PWD Certificate, if any (Mandatory if applied under any category)
7. Income certificate for OBC, if any
8. If applied for VRET Exempted, then one document in support of exemption claimed (mandatory)

3. 5 % seats will be reserved for PWD candidates. Their counseling shall be conducted first on merit basis and the seats occupied by PWD candidates shall be adjusted in categories like GEN/SC/ST/OBC/EWS to which the PWD candidate belongs. After adjusting PWD candidates, remaining seats of the programme shall be filled by the UR/SC/ST/OBC/EWS candidates in order of merit. Intake of the programme shall not be changed in this process and presence/occupancy of PWD candidates shall be considered under the provisions of Horizontal reservation.
4. In case, a category candidate applied for any programme does not full fill the eligibility criteria of UR seats will be considered in his/her category only.
5. Merit list of candidates of UG and PG programmes will be decided on the basis of marks scored in Entrance Test and provisions mentioned in Admission Brochure 2021-22. However, in case of any tie in Entrance Test the following tie break formulae will be applied-

**Higher percentage of UG, in case of further tie Higher percentage of HSSC/12, in case of further tie higher percentage of HSC/10<sup>th</sup>, in case of further tie elder student shall be considered in merit.**

6. Documents uploaded by the candidates shall be verified by the Admission Committee online in the portal provided by the service provider firm.



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7. Admission Committee shall be constituted by the HoD concerned with the approval of the Dean concerned as per the provisions of the Ordinance 46.
8. Seat matrix as displayed in the meeting shall be circulated among the HoDs and the service provider firm.
9. Department will give admissions to the applicants belongs to J&K and applied under PMSSS Scheme separately.
10. Departments will give admissions to the wards of employees of the University under supernumerary quota separately.
11. Admission Schedule-

Action / Item	Dates
Declaration of Results	06.10.2021
Time period for documents updation	07.10.2021 to 10.10.2021
Verification of documents of first merit list of the candidates programme wise	11.10.2021 to 12.10.2021
Publication of first merit list through Email to the candidates and allow them to submit the requisite fee	13.10.2021
Fee submission by the candidates of first merit list	14.10.2021 to 16.10.2021
Verification of documents of Second merit list of the candidates programme wise and Publication of second merit list through Email to the candidates and allow them to submit the requisite fee	18.10.2021
Fee submission by the candidates of Second merit list	19.10.2021 to 21.10.2021
Verification of documents of Third merit list of the candidates programme wise and Publication of third merit list through Email to the candidates and allow them to submit the requisite fee	23.10.2021
Fee submission by the candidates of third merit list	24.10.2021 to 26.10.2021
If required the similar process will be adopted for remaining vacant seats	


12. All payments shall be done online through the students account.



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13. Candidates have to submit the original documents as and when asked to submit it by the department concerned at later stage. Admission of any candidate can be cancelled by the University, if the candidate will not submit the required documents or not having such documents in support of his/her eligibility
14. Candidates will receive all relevant information through Email or SMS or on their ggu account. Therefore, candidates are requested to visit their Email/account regularly for getting updates.

By Order

  
Registrar (Acting)

Endt. No. 212 .../Academic/2021  
Copy to –

Bilaspur Date:- .....2021

06 OCT 2021

1. PS/PA to VC for information and record please.
2. All Deans of Schools/Heads of Departments, Guru Ghasidas Vishwavidyalaya for information and further necessary action please.
3. DSW, Guru Ghasidas Vishwavidyalaya for information please.
4. The Controller of Examinations, Guru Ghasidas Vishwavidyalaya for information please.
5. The Deputy Registrar, Examination Section, Guru Ghasidas Vishwavidyalaya for information please.
6. The Assistant Registrar, Store Section, Guru Ghasidas Vishwavidyalaya for information please.
7. In-charge Media Cell/PRO, Guru Ghasidas Vishwavidyalaya for information and further necessary action please.
8. Coordinator, IT Cell for information and to upload the document on website please.
9. Office File.

  
Assistant Registrar (Academic)